



Old Hilliardfest 2010 1 day



Street & Art Fair on Main Street in Old Hilliard
Saturday, Sept. 11th, 2010
10:00 a.m. to 6:00 p.m.
Hosted By: The Hilliard Civic Association

FOOD VENDOR APPLICATION

Applies to all who prepare food at the Old HilliardFest
Food Vendors must be in compliance with Franklin County Health Department Regulations.
Temporary License or State Mobile License must be displayed at Booth on day of event.

BUSINESS NAME _____

ADDRESS _____

CITY/STATE/ZIP _____

TELEPHONE NUMBER _____ **CONTACT NAME** _____

E-MAIL ADDRESS _____

***DESCRIBE IN DETAIL THE MENU IN YOUR BOOTH TO AVOID DUPLICATION* (Please attach a picture of your booth, if available)**

THE FEE IS BASED ON ONE OF THE FOLLOWING (PLEASE CHECK THE APPROPRIATE LINE):

_____ **10' x 10' BOOTH \$150.00** (*Tent, Tables, and Chairs are not provided*)

_____ Additional 10' X 10' Space @ **\$50.00** each

Electric Connections;

_____ \$25.00 = 110 volt 20 amps _____ \$50.00 = 220V single phase, 30 amps

(*You must provide your own UL listed power cables rated for your voltage and amperage requirements.*)

_____ \$15.00 Water Hook Up ~Please provide your own hoses.

_____ \$10.00 LATE FEE if received After August 27th 2010

_____ **TOTAL** Make Checks payable to **THE HILLIARD CIVIC ASSOCIATION**

Be sure to enclose all information required.

I agree to comply with the rules, terms, and conditions of the festival. Submission of this application is a commitment to show. My representative(s) and I expressly release and hold harmless the Hilliard Civic Association agents and its volunteers from any and all liability for injury, property damage or loss, which may arise, in connection with my participation in the Old HilliardFest.

Signature of Applicant

Date

Send application and payment to:
KELLEY DANIEL
5426 MADISON ST.
HILLIARD, OH 43026

Questions, call 614.340.9557
Additional Vendor forms available at
WWW.oldhilliardfest.org



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Main Street in Old Hilliard

**Saturday, Sept. 11th, 2010
10:00 a.m. – 6:00 p.m.**

Come celebrate our 25th year back on Main Street in Old Hilliard. We will be featuring the Art Fair, Carnival Rides, Games, Car Show, and of course, plenty of Live Music.

Rules, Terms and Conditions of Participation for Vendors

There are a limited number of spaces available. They will be reserved on a first-come, first paid in full basis. The Hilliard Civic Association reserves the right to refuse an application if a vendor with essentially the same products has already applied and paid in full. This agreement must be completed, signed and received with payment by August 27th 2010. Any applications received after August 27th, 2010 is subject to a \$10.00 late fee. Fees are non-refundable after August 15th, 2010, including if the event is cancelled due to weather. Booth confirmation letters and event maps/directions will be sent after August 27th, 2010.

Booth Setup and dismantle

Booth setup begins Saturday from 7:00 a.m. to 9:00 a.m. and must be completed by 9:00 a.m. Other vendors may fill booths not occupied by 9:00 a.m. Your booth must be completely removed by Saturday at 8:00 p.m.

Upon arrival, vendors must **STOP** and show **CONFIRMATION LETTER** to the traffic control person to check in and receive further instructions for set up and parking.

Vendors will receive one parking pass per vending location to park in a designated area near the Festival. All other vehicles will need to be parked in Festival general parking.

Vendors **MUST NOT DISMANTLE** booths or exhibits while Festival is in operation. **DISMANTLE TIME** begins on Saturday at 6:00 p.m. and booths and exhibits must be **COMPLETELY DISMANTLED AND OFF THE STREET BY** Saturday at 8:00 p.m. **ANY VENDOR WHO PULLS OUT EARLY WILL NOT BE INVITED TO RETURN TO FUTURE FESTIVALS.**

Vendor's materials – including tables, chairs, lights, tents, 3-prong UL listed outdoor extension cords etc. are to be supplied by the vendor.



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Required Portable Fire Extinguisher

According to the Ohio Fire Section 906.1, ALL vendors with tents, canopies and membrane structures must have at least a 2-½ lb. Portable Fire extinguisher in case of fire.

Norwich Township Fire Dept. will enforce this Ohio Fire Code for everyone's safety.

Question about this code, NTFD Fire Prevention Captain Eric Manske ~ 614-876-7694

Electrical Connections

Under NO CIRCUMSTANCES may a vendor make any connections to and/or have any contact with the electrical generators on site.

Electrical services are provided solely for the convenience of VENDOR without warranty and/or representations. VENDOR specifically acknowledges and agrees that Old Hilliardfest shall have no liability for any claims whatsoever relating to the provision of electrical power or for any failure to provide electrical power.

Vendor shall be permitted to use only electrical service of the nature and amount as approved by The Old Hilliardfest.

Wind Damage

To avoid wind and personal/property damage, the Old Hilliardfest strongly suggests stakes or 50lbs. weights attached to your tent.

Insurance Requirements

All VENDORS serving food must secure and maintain commercial general liability insurance on an "occurrence" basis with liability limits in the amounts of \$1,000,000.00 per occurrence covering personal injury, bodily injury and property damage; list as additional insured the Old Hilliardfest. VENDOR is also responsible for obtaining Certificates of Insurance for any and all subcontractors hired by VENDOR.

Franklin County Health Department Regulations

Food Vendors must be in compliance with Franklin County Health Department Regulations. Temporary License or State Mobile License must be displayed at Booth on day of event.

Rules, Terms & Conditions

DISTRIBUTION OF FOOD OR DRINKS AT NO CHARGE IS STRICTLY PROHIBITED.

VENDOR is solely responsible for complying with all federal, state and local laws. Additionally, VENDOR agrees to comply with any applicable health, safety and/or fire rules and regulations.

Please keep this list of Rules, Terms and Conditions for your records, but **RETURN THE APPLICATION TO THE Old Hilliardfest.**

Please call the number below or visit our website for a **NON-FOOD VENDOR APPLICATION.**

Questions, call 614.340.9557

Additional Vendor forms available at hilliardca.org or oldhilliardfest.org

New Vendors Wanted! Tell a Friend!

OldHilliardfest.org